

FOREIGN CONSULATE IDENTIFICATION CARDS
How to Obtain City of Los Angeles Recognition

In 2004, the Los Angeles City Council adopted [Ordinance No. 175853](#) that requires City departments to accept, in most cases, officially issued Foreign Consulate Identification Cards (FCIC) which have been approved by the City Clerk as valid identification. Any country that issues FCICs to its citizens or nationals may request that the identification card be accepted as valid identification for programs and services provided by the City of Los Angeles. In order to obtain City of Los Angeles recognition of an FCIC, the Foreign Consulate of the requesting country must submit a written request on official letterhead to the City Clerk containing the following:

1. The official name of the FCIC.
2. Confirmation of the information contained on the FCIC (in order to be approved for use by the City of Los Angeles a FCIC must, at a minimum, include the person's name, date of birth, height and weight, and a recent photograph).
3. A detailed description of the application process and identifying documentation that an applicant must provide in order to obtain the FCIC (include a copy of any application form).
4. A description of the FCIC's security features.
5. A sample of the FCIC (the actual card will be reviewed to ensure that it has features reasonably designed to protect against fraud and counterfeit reproduction).

Submit requests to:

Office of the City Clerk
Room 360, City Hall
200 North Spring Street
Los Angeles, CA 90012

Consulate staff and the public may also visit our web site at <http://cityclerk.lacity.org/> to view the ordinance, a current and complete list of approved FCICs, and supporting information.

If you have any questions regarding the FCIC program or require additional information, please contact the City Clerk executive office at (213) 978-1023.